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A

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Governance



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Attachment	Size
 Board Policies Manual.doc [5]	171.5 KB
 BY_LAWS_ammendment_2006 Final Draft.doc [6]	154.5 KB
 Wistleblower amendments.doc [7]	55.5 KB

The following are Association governance documents:

Administrative Manuals

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Attachment	Size
 Administrative Manual Final.doc [9]	347.5 KB
 Counselor Manual.doc [10]	223 KB

Administrative Manuals

How to Use the MIS

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The ASPIRA Management Information System (MIS) provides staff with a significant number of tools to support among others the following tasks:

- Manage ASPIRA Clubs;
- Store and manage client information;
- Communicate with constituents;
- Case management;
- Schedule activities and events.

The following documents were designed to help you understand how to use the various tools of the MIS:

- [How to create new users accounts](#) [12]
- [How to edit users profiles](#) [13]
- [How to communicate via e-mail with group members](#) [14]
- [How to create group events](#) [15]

The ASPIRA Youth Development Model

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Attachment



[OJJDP_Projet_Description.pdf](#) [17]

Size

147.46 KB

The purpose of the project is to expand ASPIRA's Youth Leadership Development Model as a tool for combating juvenile delinquency by addressing risk and protective factors through the ASPIRA Youth-Leadership Curriculum. Moreover, the project will demonstrate the efficacy of ASPIRA's leadership model by evaluating the principles of the model through a research-based approach.

Through this Federal grant, the Program expects to: a) significantly expand its youth-development and leadership model through various ASPIRA Clubs in schools and community settings in low-income, inner-city and mostly Latino communities where ASPIRA has offices; and b) document the effectiveness and efficiency of the model through a rigorous, evaluative process.

The scope of work described herein supports the underlying principals of ASPIRA's original proposal to the Office of Juvenile Justice and Delinquency Prevention (OJJDP) in the Department of Justice. The program will implement the ASPIRA leadership curriculum in specific school settings in each of the seven ASPIRA Associates, nationwide. The program will be offered as a continuous program where students will participate for a total of three years, starting as either high school freshmen or

sophomores through their junior and senior years.

To learn more about this project please open the attached project document.

Fundamentals of Leadership: Student Manual 2007 Curriculum

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- [Unit I - Self Awareness](#) [21]
- [Unit II - Effective Communication](#) [22]
- [Unit III - What is Leadership?](#) [23]
- [Unit IV - Vision, Mission and Goals](#) [24]
- [Unit V - Leadership Skills](#) [25]
- [Unit VI - Leaders-Followers Relations](#) [26]
- [Unit VII - Diversity of Leadership](#) [27]
- [Community Service Project](#) [28]

Fundamentals of Leadership - Facilitators Manual 2007

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[Fundamentals of Leadership - Facilitators Manual](#) [30] Aspira Clubs Youth Curriculum:

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- [Introduction](#) [32]
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- [Lesson 4- Race or Culture? A Look at Afro-Latin@s](#) [37]
- [Lesson 5- Acculturation & Assimilation](#) [38]
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- [Lesson 6- Racism 101](#) [40]
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- [Lesson 10- Latina Images/Latino Images](#) [45]
- [Lesson 11- Gender-Biological & Social ?](#) [46]
- [Evaluation/Tools](#) [47]

Entrepreneuership Leadership

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Public Policy Leadership Curriculum

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Community Advocacy Leadership Resources

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Community Advocacy Leadership

For the implementation of this component we have adopted the book entitled: Co/motion: Guide to Youth-Led Social Change, published by Alliance for Justice. Authors: Leigh Dingerson and Sarah H. Hay

This book can be purchased from:

Alliance for Justice 200 P Street, NW Suite 712 Washington, DC 20006 Phone: (202) 822-6070
Fax: (202) 822-6068

For more resources from the Alliance for justice please visit their web site at

<http://www.afj.org/home.html> [71]

Leadership Development Resources Web Sites:

- [Log in](#) [72] to post comments
- Boys Scouts "White Stag" [Leadership Training Program](#) [73]
- [Professional and Leadership Development](#) [74](National School Boards Foundation)
- [Community involvement](#) [75] (National School Boards Foundation)
- [Leadership Development Planning](#) [76]: Simply put, leadership development is an effort (hopefully, planned in nature) that enhances the learner's capacity to lead people. Very simply put, leading is setting direction and guiding others to follow that direction. A critical skill for leaders is the ability to manage their own learning. The highly motivated, self-directed reader can gain a great deal of learning and other results from using the guidelines and materials in this library topic.
- [The Jepson School and Youth Leadership Education](#) [77] - University of Richmond
- [John Ben Shepperd Public Leadership Institute](#) [78]
- [Leadership development web resources](#) [79]
- Aspira's: [Promoting Healthy Communities Through Leadership Development](#) [80]
- [Bringing Leadership Experiences to Inner-City Youth](#) [81]
- [Leadership Skill Development of Teen Leaders](#) [82]
- Liderazgo empresarial: [Los riesgos del nuevo líder](#) [83]

References:

Woyach, R. B. & Cox, K. J. (1997). Principles for youth leadership development programs. Leadership Link. (Spring, 1996). Columbus, OH: The Ohio State University Leadership Center.

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Chatrooms

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MIS

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Proposals

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Attachment












[Annenberg Proposal Front cover.ppt](#) [93]



Size










60 KB

76.5 KB

Attachment	Size
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 Concept_YLDP.DOT [95]	66 KB
 Connecticut%20TS%20Narrative.doc [96]	118 KB
 HP Proposal.doc [97]	73.41 KB
 LEADERSHIP CONCEPT PAPER-KELLOGG3.DOT [98]	42.5 KB
 LEADERSHIP CONCEPT PAPER-UPS.doc [99]	63.5 KB
 MAS Academy Proposal.rtf [100]	261.67 KB
 MAS Academy Proposal Template.doc [101]	70 KB
 MAS-Annenberg Proposal - Final.doc [102]	179 KB
 PR-UpwardBound.doc [103]	282.5 KB
Proposals	

Advisement

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 Ed Reform Presentation.ppt [105]	379.5 KB
 ETS-Best Practices for Parent Involvement in Education.pdf [106]	6.39 KB
 ETSParent Presentation.ppt [107]	112 KB
 Icase studies.ppt [108]	65.5 KB
 Options in Postsecondary Education.ppt [109]	31 KB
 ppaspira.ppt [110]	126 KB
 suppaspira.ppt [111]	43 KB
 Train the trainer Best Practices.ppt [112]	47 KB
 Using Information Technology.ppt [113]	2.48 MB
Advisement	

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